

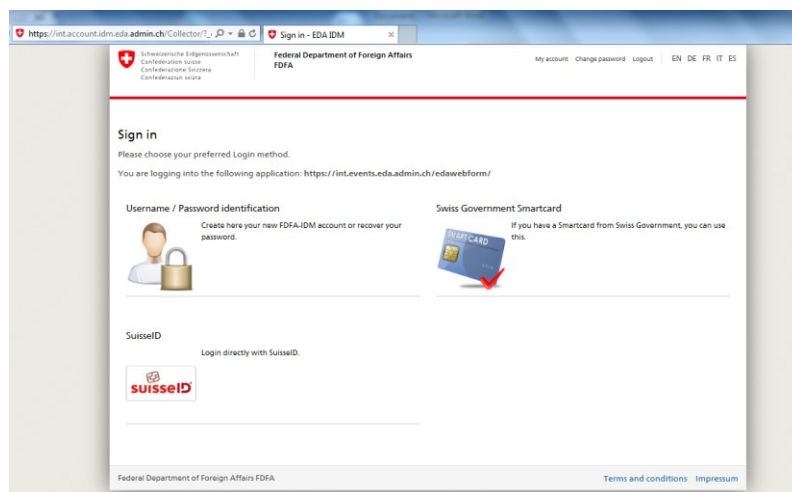
## LOGIN IDM

In order to access the registration site for the conference you have to follow a few simple steps to be authorized to do so.

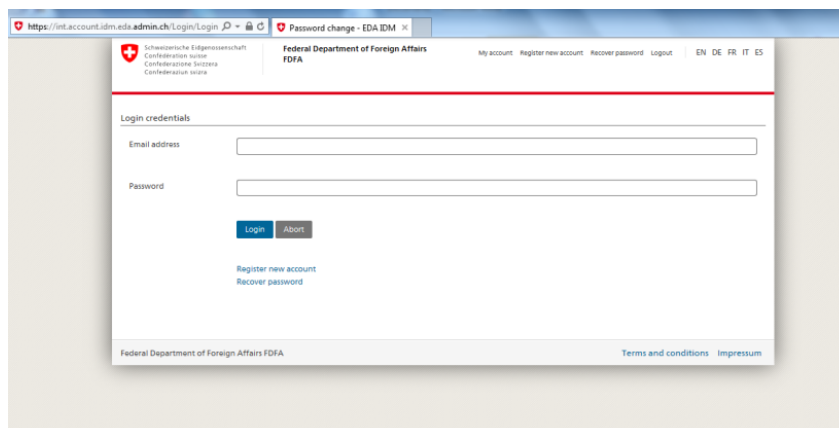
1. Please double click your personalized link that has been sent to you from us.
2. You will be redirected to the following website where you will be able create your personal password.

**A password will be required, should you wish to amend your registration. Please keep your personal login email and password in a safe place.**

### 1. Please select the following option and double click



### 2. Please choose “Register new account”



## 3. Please enter your E-mail address and click “Register”

The screenshot shows the registration portal for the Federal Department of Foreign Affairs (FDFA). The page title is 'Registration portal - EDA IDM'. The header includes the Swiss flag and the text 'Schweizerische Eidgenossenschaft', 'Confédération suisse', 'Confederazione Svizzera', and 'Confederaziun svizra'. The main content area is titled 'User Information' and contains the following fields and elements:

- Email address:** A text input field containing 'stephan@'.
- Captcha:** A CAPTCHA image with a green checkmark and the text 'I'm not a robot'. Below it, a note states: 'For security reasons you are required to proof that you are a human (not a computer).' and a link to 'Terms and conditions'.
- Register button:** A blue button labeled 'Register'.

At the bottom of the page, there are links for 'Terms and conditions' and 'Impressum'.

## 4. Follow the instructions provided

- You will receive an email to your account.
- Please confirm your registration in the email.

The screenshot shows the registration portal with the message: 'User registration. Registration was successfully requested. You will receive an email with further instructions within the next few minutes.' The page footer includes 'Federal Department of Foreign Affairs FDFA' and links for 'Terms and conditions' and 'Impressum'.

The screenshot shows an email confirmation message. The text reads: 'Hello, Welcome to EDA IDM. Please confirm your registration with the link below.' Below this, there is a link labeled 'Confirm Registration' and a long URL: 'https://int.account.idm.eda.admin.ch/Login/SelfRegistration/SetPassword?blob=BQNKKhvTqZa%2b2KLID67Tsmz3Kdb1oFRK4h7EGi7E%2bepXn%2b4X1IM7Cn%2b%2bcdKQojHIMhk%2bEJ%2b2rVmKm6mFFoJZ3bumuhlpa2GnglswP7B%2b2SibX2ZajuK7LJgAylGZ4wWz6kq25QEvsF81WVYqzJA67n%2bhaGYeiVl95gVxslQtc%3d'. The message concludes with 'Thanks, have a nice day.' and a note at the bottom: 'This is an automatically generated email, for any questions please contact the [helpdesk](#)'.

## 5. Finish your application

- Please fill in the form provided and click “Finish”
- You will be automatically redirected to the Registration Website
- **Please store your email address and password**
- **You will need it to amend your registration**

The screenshot shows the 'Set password' form. The form includes the following fields and elements:

- New password\*:** A text input field.
- Repeat new password\*:** A text input field.
- Additional details:** A section containing several input fields: 'Title\*' (with a dropdown menu), 'First name\*', 'Last name\*', 'Address', 'Postal code / City', 'Country', 'Organization', 'Mobile number', 'Phone number', and 'Notes'.
- Finish button:** A blue button labeled 'Finish'.

Below the form, there is a note: 'Fields marked \* must be completed.' and a link to 'Terms and conditions'.